



ANNUAL REPORT

of the

BOARD OF ARCHITECTS OF QUEENSLAND

1 July 2015 to 30 June 2016

The action taken during the reporting period complies with Section 23 and Schedule of the *Public Sector Ethics Act 1994*.

Further copies of this report are available by contacting the Board on (07) 3069 2397, or on the Board's website at www.boaq.qld.gov.au.

Board of Architects of Queensland Annual Report 2015-2016.

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Letter of compliance

The Honourable Mick de Brenni, MP
Minister for Housing and Public Works
Level 7, 80 George Street
BRISBANE QLD 4000

13 September 2016

Dear Minister

I am pleased to present the Annual Report 2015-2016 and financial statements for the Board of Architects of Queensland.

I certify that this Annual Report complies with:

- the prescribed requirements of the *Financial Accountability Act 2009* and the *Financial and Performance Management Standard 2009*, and
- the detailed requirements set out in the *Annual Report Requirements for Queensland Government Agencies*.

A checklist outlining the annual reporting requirements can be found at page 12 of this annual report or accessed at www.boaq.qld.gov.au.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S M Savage', written in a cursive style.

S M Savage
Chairperson

PART A

COMMUNICATION OBJECTIVE

This Annual Report provides information about the Board of Architects of Queensland's financial and non-financial performance for 2015/16.

This report has been prepared for the Minister to submit to Parliament. It has also been prepared to meet the needs of stakeholders including the commonwealth and local governments, industry and business associations, community groups, and also staff.

The Queensland Government is committed to providing accessible services to Queenslanders from all culturally and linguistically diverse backgrounds. If you have difficulty understanding this annual report, you can contact us on (07) 3069 2397 and an interpreter will be arranged to effectively communicate the report to you.

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PART B

FINANCIAL STATEMENTS

STATEMENT OF AFFAIRS

The Board of Architects of Queensland is a statutory authority constituted under the *Architects Act 2002* (the Act). The Act commenced operation on 1 January 2003 and superseded the *Architects Act 1985*. Amendments to the Act contained in the *Architects Amendment Act 2010* received assent and commenced on 21 April 2010.

The main objects of the Act are:

- a) to protect the public by ensuring architectural services of an architect are provided in a professional and competent way; and
- b) to maintain public confidence in the standard of services provided by architects; and
- c) to uphold the standards of practice of architects.

The main objects are primarily achieved by:

- a) providing for the registration of individuals as architects under this Act; and
- b) providing for the monitoring and enforcement of compliance with this Act; and
- c) imposing obligations on persons about the practice of architecture; and
- d) establishing the Board of Architects of Queensland.

The Board was first constituted under the *Architects Act 1928*. A review of the Act was undertaken and a new Act was brought into force in 1985. Subsequently, as a result of a “*Review of Legislation Regulating the Architectural Profession, Inquiry Report No. 13, 4 August 2000*” conducted by the Commonwealth Productivity Commission, a further review of the Act was undertaken by the Department of Public Works resulting in the *Architects Act 2002*.

Structure

The Board consists of a chairperson and six members. There is a Registrar of the Board who is responsible for managing the administrative affairs of the Board.

Functions and Powers

The *Architects Act 2002* as amended on 21 April 2010 empowers the Board to:

- assess applications made to it;
- register individuals who are eligible for registration and issue certificates of registration;
- conduct, or authorise, investigations about the professional conduct of architects and contraventions of the Act;
- keep the register;
- advise the Minister for Housing and Public Works about the operation of the Act in its application to the practice of architecture;
- arrange or approve examinations in the practice of architecture for the purpose of registration under this Act;
- advance education in architecture and professional standards of architects;
- perform other functions given to the Board under the *Architects Act 2002* or any other Act; and
- perform a function incidental to one of the above functions.

How Functions Affect the Community

The functions of the Board of Architects of Queensland affect the community in that no persons other than persons who hold the prescribed qualifications and competencies may attain registration and consequently use the title “architect” and hold themselves out to be architects or registered architects. Persons holding themselves out to the public to be offering architectural services using a practising architect must comply with the requirements of the Act for the protection of the public.

Arrangements for Public Participation

The *Architects Act 2002* provides procedures for the public to lay complaints against architects or persons holding themselves out to be architects who are not registered with the Board.

Public participation is sought in any review of the Act by the Board, prior to any recommendations being made to the Government.

Categories of Documents

The Board maintains the following categories of documents:

- personal registration files on natural persons;
- forms and information on businesses using the term “architect” or “registered architect”;
- register of architects;
- documents lodged in respect of complaints against architects;
- documents lodged in respect of allegations relating to offences committed under the Act; and
- general files.

All of the above documents are subject to the requirements of the *Public Records Act 2002* and the *Information Privacy Act 2009* copies of which may be accessed from www.legislation.qld.gov.au.

Access to Documents

Facilities for examining accessible documents and obtaining copies of those documents are available from the Board’s office at Level 3, 87 Wickham Terrace, Spring Hill.

Right to Information Act 2009 (RTI) Procedures and Contact Point

The Registrar of the Board is the contact person for RTI matters and is available to assist applicants to submit an application to

comply with the Act. No applications were received during the year.

Applications should be addressed to:

Registrar
Board of Architects of Queensland
GPO Box 316
Brisbane Qld 4001

or delivered in person to:

Registrar
Board of Architects of Queensland
L3/ 87 Wickham Terrace
Spring Hill Qld 4000

Amendments to the Act

The *Architects Act 2002* was amended during the 2009 – 2010 financial year with the main objectives being to:

- introduce a simplified registration scheme which adopts procedures approved by the Architects Accreditation Council of Australia (AACAA) and which have been adopted by architects’ registration boards in the Australian States and Territories;
- broaden the fitness to practise provisions in respect of health assessments of architects and the provision of criminal history reports by the Commissioner of Police;
- permit a registered architect to register as a non-practising architect in circumstances where they do not intend to practise; and
- introduce a range of miscellaneous amendments in relation to matters such as the powers of the Board in the registration process, restoration of registration, staffing of the Board, disciplinary and penalty provisions and disciplinary provisions relating to formerly registered architects.
- make Continuing Professional Development (CPD) a requirement of continuing registration in respect of

the process of renewal or restoration of registration.

Continuing Registration Requirements

A program for CPD compliance is currently being administered by the Board to comply with Continuing Registration Requirements. A random audit of practising architects commenced in September 2012.

Code of Practice

The Board's Code of Practice was approved under Regulation on 9 June 2005 and was last reviewed on 16 April 2014. It may be accessed from the Board's website:

www.boaq.qld.gov.au

Performance Agreement

The Board entered into an agreement with the Minister pursuant to section 99 of the Act, identifying the Board's strategic direction for the 2015/2016 financial year and the two following years.

Risk Management

The Board has established a risk management program consistent with the principles set out in AS/NZS ISO 31000:2009. Risk management is addressed as part of the annual strategic planning session usually held July of each year.

Information Systems and Recordkeeping

In accordance with the Public Records Act 2002 (Qld), the Board uses record keeping best practices to identify, capture and maintain complete and accurate records which are retained in an accessible and useable format that preserves the evidential integrity of those records for as long as they are required.

MATTERS TO BE INCLUDED IN THE ANNUAL REPORT

Pursuant to section 107 of the Act the Board advises:

- (a) no ministerial direction was given to the Board under section 98(1) of the Act during the year;
- (b) the Board's activities during the year were consistent with its performance agreement; and
- (c) details in respect of disciplinary matters or offences under the Act may be found at page 10.

THE BOARD

The *Architects Act 2002* provides for a Board membership of seven. Six of those members are nominated by the Minister for Housing and Public Works. One is elected by practising architects.

The Members from 1 July 2015 to 30 June 2016 were:

Professor S Savage (Chairperson)
(academic representative from a prescribed school of architecture)

Mr R Kirk (Deputy Chairperson)
(representative of Queensland Chapter of the Australian Institute of Architects)

Mr M Blucher *(an architect who resides and undertakes architectural services in regional Queensland).*

Mr C Douglas *(lawyer with at least 10 years experience in Building & Construction Industry)*

Mr P Bidwell *(person who is not an architect)*

Mr B Medek *(elected member).*

Mr G Smith *(person who has at least 10 years experience as a construction contractor in Building & Construction Industry).*

This Board met 10 times during the period from 1 July 2015 to 30 June 2016. The number of meetings attended and total remuneration received by these members are as follows:

S Savage	10	\$2,500.00
B Medek	9	\$2,000.00
R Kirk	1	\$2,000.00
G Smith	9	\$2,000.00
M Blucher	10	\$2,000.00
C Douglas	8	\$2,000.00
P Bidwell	5	\$2,000.00

There has been no overseas travel undertaken by Board members on behalf of the Board during the year.

MACHINERY OF GOVERNMENT CHANGES

There were no machinery of government changes that occurred during the reporting period.

BUSINESS

The Business of the Board is managed by the Registrar, Mr Denis Bergin who is assisted by an Assistant Registrar and an Administration Officer.

FINANCE

The Board is a non-profit, self-funded Statutory Authority which operates in accordance with the *Architects Act 2002*.

The audited annual financial statements of the Board have been prepared pursuant to section 62(1) of the *Financial Accountability Act 2009*, relevant sections of the *Financial and Performance Management Standard 2009* and other prescribed requirements.

REGISTRATION

The Board considered 126 applications from individuals seeking registration as architects, all of which were approved. A further 37 individuals were restored following previous removal from the register.

The number of individuals registered as architects in Queensland at 30 June 2016 was 2770.

ARCHITECTURAL BUSINESSES

The approval of architectural companies ceased with the introduction of the *Architects Act 2002*.

On 1 July 2003, amendments to the Act commenced which allowed architectural companies to use the word “architect” or “architectural services” in their title or names without thereby offending against the Act if they provided to the Board an approved notice pursuant to the amendments. Further amendment to the Act in 2010 provided for all architectural businesses to use the notice.

Over 500 businesses have lodged relevant notices with the Board under the amendments. The notices disclose details of the businesses’ offices and architects responsible for the architectural services offered.

Amendments to the Act effective 21 April 2010 contain new provisions under section 141(A) which had previously only related to companies but now have been expanded to include all businesses.

EXAMINATIONS

The Board conducts the Architectural Practice Examination (APE) on behalf of the Architects Accreditation Council of Australia (AACA). This examination currently qualifies candidates for registration pursuant to the *Architects Act 2002*.

The APE is a three part examination which provides an Australia wide, uniform format for registration of architects based on the AACA national competency standards. The second part of the APE, the national written examination paper, is prepared by the AACA and the same paper is sat at the same time

and day in each State and Territory. The Board is responsible for the appointment of a State Convenor to represent the Board in the preparation and conduct of the APE. Mr Ian Hamilton was appointed to this position in August 2011.

In September 2015, 53 candidates applied for Parts 1 & 2 of the Architectural Practice Examination. 53 candidates sat the National Examination Paper (NEP) and 50 were successful. 59 candidates applied for the Part 3 oral examination of whom 49 were successful.

In April 2016, 39 candidates applied for admission to Parts 1 & 2 of the APE. 39 candidates sat the National Examination Paper (NEP) and 35 were successful. 44 candidates applied for the Part 3 oral examination of whom 36 were successful.

The Board records its appreciation to members of the profession for their assistance in the conduct of these examinations.

BREACHES OF THE ACT

Complaints against Architects

Three complaints were received during the course of the financial year. The Board decided in one case not to undertake an investigation on the basis that the complaint did not disclose any grounds upon which it was reasonably open to the Board to conclude that a ground for disciplinary action might be established against the architect. In one case the Board decided to authorise an Investigator to undertake an investigation. A further matter is being considered by the Board.

Part 7 Offences under the Act

Part 7 of the *Architects Act 2002* creates various offences which the Board is responsible to enforce.

Part 7 of the *Architects Act 2002* makes it an offence for a person to use the term “architect” or “registered architect” or hold themselves out to be an architect unless registered pursuant to the Act. Only individuals may be registered. Part 7 sets out various requirements which a person must follow in order to offer architectural services to the public from a place.

The Board received fifty-five complaints during the course of the financial year concerning potential breaches of Part 7 of the Act by persons other than architects.

The Board decided to send warning letters to fifty-four parties identified in the complaints, advising of the provisions of Part 7 of the Act; and decided no offence under the Act had been committed by the remaining one.

Complaints made under Part 7 of the Act are generally in respect of persons holding themselves out to be architects. To assist the public in understanding the role and responsibilities of an architect, the Board commissioned the preparation of a brochure to inform the public of the benefits of engaging an architect. The brochure has been widely distributed across the State, to members of the public and the profession.

REVIEW OF BOARD DECISIONS BY THE QUEENSLAND CIVIL AND ADMINISTRATIVE TRIBUNAL (QCAT)

No applications were made to the QCAT.

ACCREDITATION OF ARCHITECTURAL SCHOOLS

Only qualifications in architecture recognised by AACA or deemed equivalent by AACA meet the requirement for eligibility for registration under the Act.

The Board maintains a role in the accreditation of fully accredited courses of architecture offered by the University of Queensland, the Queensland University of Technology, Griffith University and Bond

University. During the year, representatives of the Board participated in State and National Visiting Panels.

BOARD STUDENT PRIZES

The awarding of prizes in recognition of students' academic achievement in the courses in architecture at the University of Queensland and the Queensland University of Technology has long been a tradition of the Board, this year being the 76th such occasion. For the first time a prize was also awarded at Griffith University.

The recipients of this year's prizes are:

The University of Queensland
Samuel Bowstead

Queensland University of Technology
Georgia Elliott

Griffith University
Dylan McLaughlin

ARCHITECTS ACCREDITATION COUNCIL OF AUSTRALIA (AACA)

The Architects Accreditation Council of Australia (AACA), consisting of representatives of all Australian Architects Registration Boards, provides a forum for the discussion of matters of common interest, particularly the various aspects of registration and architectural education.

AACA also provides the services of a national assessment panel in architecture which provisionally assesses the academic qualifications of overseas persons as to their equivalence with accepted Australian standards. State and Territory committees on behalf of AACA confirm these assessments by interview of candidates.

The Board continues to provide updated information to the AACA national listing of registered architects across all jurisdictions within Australia.

AACA meets annually and the Board's representation is maintained by the Chairperson and the Registrar.

Also, the AACA remains pro-actively committed to the national recognition of registered architects. The Board of Directors of AACA supports the adoption of a proposed national registration model based upon modification of current mutual recognition arrangements.

The Board will continue to enter into dialogue with AACA and the other State and Territory Boards on the issue of national recognition of registration of architects. Harmonisation will continue across a broad range of practices and procedures affecting architectural jurisdictions.

GENERAL

The Board places on record its appreciation for assistance received from the officers of other Australian Architect Registration Boards, AACA, other Statutory Authorities, and the Department of Housing and Public Works.

Publication of the Annual Report

An electronic copy of the Annual Report is available on the Board's website at www.boaq.qld.gov.au

COMPLIANCE CHECKLIST

Summary of requirement		Basis for requirement	Annual report reference (page number)
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister 	ARRs – section 8	3
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 10.1	5
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2	2
	<ul style="list-style-type: none"> Interpreter service statement 	Queensland Government Language Services Policy ARRs – section 10.3	4
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	2
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 10.5	2
General Information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 11.1	6
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 11.2	6
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 11.3	6-8
	<ul style="list-style-type: none"> Machinery of government changes 	ARRs – section 11.4	9
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 12.1	7
	<ul style="list-style-type: none"> Other whole-of-government plans/specific initiatives 	ARRs – section 12.2	N/A
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3	8-9
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 12.4	8-9
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1	Refer to Part B – Financial Statements
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1	6
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2	8
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 14.3	N/A
	<ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> Queensland Public Service Values 	<i>Public Sector Ethics Act 1994</i> ARRs – section 14.4 & 14.5	Refer to Department of Housing and Public Works
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 15.1	8
	<ul style="list-style-type: none"> External scrutiny 	ARRs – section 15.2	Nil
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 15.3	Nil
	<ul style="list-style-type: none"> Internal audit 	ARRs – section 15.4	Nil
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 15.5	8

Summary of requirement		Basis for requirement	Annual report reference (page number)
Governance – human resources	<ul style="list-style-type: none"> Workforce planning and performance 	ARRs – section 16.1	Refer to Department of Housing and Public Works
	<ul style="list-style-type: none"> Early retirement, redundancy and retrenchment 	Directive no. 11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	
Open Data	<ul style="list-style-type: none"> Consultancies 	ARRs – section 17 ARRs – section 34.1	
	<ul style="list-style-type: none"> Overseas travel 	ARRs – section 17 ARRs - section 34.2	
	<ul style="list-style-type: none"> Queensland Language Services Policy 	ARRs – section 17 ARRs – section 34.3	
	<ul style="list-style-type: none"> Government bodies 	ARRs – section 17 ARRs – section 34.4	
Financial Statements	<ul style="list-style-type: none"> Certification of financial statements 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	
	<ul style="list-style-type: none"> Independent Auditors Report 	FAA – section 62 FPMS – section 50 ARRs – section 18.2	
	<ul style="list-style-type: none"> Remuneration disclosures 	Financial Reporting Requirements for Queensland Government Agencies ARRs – section 18.3	

FAA – *Financial Accountability Act 2009*

FPMS - *Financial and Performance Management Standard 2009*

ARRs – *Annual report requirements for Queensland Government agencies*

BOARD OF ARCHITECTS OF QUEENSLAND

FINANCIAL STATEMENTS

30 JUNE 2016

BOARD OF ARCHITECTS OF QUEENSLAND FINANCIAL STATEMENTS 2015-16

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Statement of Comprehensive Income

Statement of Financial Position

Statement of Changes in Equity

Statement of Cash Flows

Notes To and Forming Part of the Financial Statements

Management Certificate

General Information

These financial statements cover the Board of Architects of Queensland.

The Board of Architects of Queensland is a Queensland Government Statutory Body established under the *Architects Act 2002*.

The head office and principal place of business of the Board is:

Level 3

87 Wickham Terrace

Spring Hill QLD 4000

A description of the nature of the Board's operations and its principal activities is included in the notes to the financial statements.

BOARD OF ARCHITECTS OF QUEENSLAND
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2016

	Notes	2016 \$	2015 \$
Income from Continuing Operations			
Fees and Other Receipts	2	575,277	540,449
Interest Revenue		14,870	15,313
Penalties and Costs		4,830	2,620
Other Revenue		-	326
		594,977	558,708
Expenses from Continuing Operations			
Employee Expenses	3	280,942	261,387
Administration Expenses	4	195,604	202,468
Examination Expenses		57,993	59,971
Board Member Expenses		23,861	25,516
		558,400	549,342
		36,577	9,366
Operating Result from Continuing Operations			
Other Comprehensive Income		-	-
		36,577	9,366
Total Comprehensive Income		36,577	9,366

The above financial statement should be read in conjunction with the accompanying notes.

BOARD OF ARCHITECTS OF QUEENSLAND

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2016

	Notes	2016 \$	2015 \$
Current Assets			
Cash and Cash Equivalents	5	717,969	635,004
Trade and Other Receivables	6	9,651	10,529
Prepayments	7	10,543	15,678
Total Current Assets		<u>738,163</u>	<u>661,211</u>
Non-Current Assets			
Property, Plant and Equipment	8	-	-
Total Non Current Assets		<u>-</u>	<u>-</u>
Total Assets		<u><u>738,163</u></u>	<u><u>661,211</u></u>
Current Liabilities			
Trade and Other Payables	9	65,996	52,355
Unearned Revenue		453,377	430,782
Accrued Employee Benefits	10	50,085	47,028
Total Current Liabilities		<u>569,458</u>	<u>530,165</u>
Non Current Liabilities			
Accrued Employee Benefits	10	1,082	-
Total Non Current Liabilities		<u>1,082</u>	<u>-</u>
Total Liabilities		<u><u>570,540</u></u>	<u><u>530,165</u></u>
NET ASSETS		<u><u>167,623</u></u>	<u><u>131,046</u></u>
EQUITY			
Accumulated Surplus		167,623	131,046
TOTAL EQUITY		<u><u>167,623</u></u>	<u><u>131,046</u></u>

The above financial statement should be read in conjunction with the accompanying notes.

BOARD OF ARCHITECTS OF QUEENSLAND

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2016

	Notes	\$
		Accumulated Surplus
Balance as at 1 July 2015		121,680
Operating Result from Continuing Operations		9,366
Other Comprehensive Income		-
Total Comprehensive Income / (Loss)		<u>9,366</u>
Balance as at 30 June 2015		<u>131,046</u>
Balance as at 1 July 2015		131,046
Operating Result from Continuing Operations		36,577
Other Comprehensive Income		-
Total Comprehensive Income / (Loss)		<u>36,577</u>
Balance as at 30 June 2016		<u>167,623</u>

The above financial statement should be read in conjunction with the accompanying notes.

BOARD OF ARCHITECTS OF QUEENSLAND

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2016

	Notes	2016 \$	2015 \$
Cash Flows from Operating Activities			
<i>Inflows:</i>			
Fees and Other Receipts		577,923	540,449
Penalties and Costs		5,860	2,620
Interest Earned		14,870	15,313
<i>Outflows:</i>			
Employee Expenses		(214,672)	(197,788)
Superannuation		(40,187)	(39,236)
Board Member Expenses		(20,500)	(22,664)
Examination Expenses		(57,273)	(60,322)
Administrative Expenses		(169,353)	(164,621)
Investigations/Hearings/Legal Expenses		(13,703)	(30,107)
Net Cash from Operating Activities	11	<u>82,965</u>	<u>43,644</u>
Cash Flows from Investing Activities			
Net Cash from Investing Activities		<u>-</u>	<u>-</u>
Cash Flows from Financing Activities			
Net Cash from Financing Activities		<u>-</u>	<u>-</u>
Net Increase in Cash		82,965	43,644
Cash at the beginning of the financial year		<u>635,004</u>	<u>591,360</u>
Cash at the end of the financial year	5	<u><u>717,969</u></u>	<u><u>635,004</u></u>

The above financial statement should be read in conjunction with the accompanying notes.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

Objectives of the Board

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Note 5	Cash and Cash Equivalents
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BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

Objectives of the Board

The objectives of the Board of Architects of Queensland are to protect the public by ensuring architectural services of an architect are provided in a professional and competent way, to maintain public confidence in the standard of services provided by architects and to uphold the standards of practice of architects.

1. Summary of Significant Accounting Policies

(a) Statement of Compliance

The Board of Architects of Queensland has prepared these financial statements in compliance with section 43 of the *Financial and Performance Management Standard 2009*.

These financial statements are general purpose financial statements, and have been prepared on an accrual basis in accordance with Australian Accounting Standards and Interpretations. In addition, the financial statements comply with Queensland Treasury's Minimum Reporting Requirements for the year ending 30 June 2016, and other authoritative pronouncements.

With respect to compliance with Australian Accounting Standards and Interpretations, the Board has applied those requirements applicable to not-for-profit entities, as the Board is not-for-profit Statutory Body. Except where stated, the historical cost convention is used.

(b) The Reporting Entity

The financial report covers the Board of Architects of Queensland as an individual entity.

(c) Revenue Recognition

Revenue from renewal fees is recognised on an accrual basis.

Under *Architects Act 2002*, the registration period finishes at 30 June each year. Registrants who do not renew their registration are removed from the Board's register.

(d) Cash and Cash Equivalents

For financial reporting purposes, cash includes all cash at bank, on hand and deposits at call with financial institutions.

(e) Receivables

Receivables are recognised at the amounts due at the time of sale or service delivery. The collectability of receivables is assessed periodically with an allowance being made for impairment.

(f) Acquisition of Assets

Cost is used for the initial recording of all non-current physical asset acquisitions. Cost is determined as the value given as consideration plus costs incidental to the acquisition, including all other costs incurred in getting the assets ready for use.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

1. Summary of Significant Accounting Policies (continued)

(g) Property, Plant and Equipment

All items of plant and equipment with a cost or other value in excess of \$5,000 are recognised for financial reporting purposes in the year of acquisition.

Items with a lesser value are expensed in the year of acquisition.

(h) Depreciation of Property, Plant and Equipment

Property, plant and equipment have been recorded in the financial report at cost less accumulated depreciation. Depreciation on all property, plant and equipment has been calculated on a straight-line basis so as to allocate the cost of each asset progressively over its estimated useful life to the Board.

For each class of depreciable asset the following depreciation rates are used:

Class	Rate
Plant and Equipment	
- Computer Equipment	33%

(i) Taxation

The Board is a State Body as defined under the *Income Tax Assessment Act 1936* and is exempt from Commonwealth taxation with the exception of Fringe Benefits Tax. The Board's income from fees is exempt from Goods and Services Tax (GST) in accordance with Division 81 Written Determination. Input tax credits receivable from and GST on income from sources other than fees payable to the Australian Tax Office are recognised.

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

(j) Trade and Other Payables

Trade creditors are recognised upon receipt of the goods and services ordered at the agreed purchase price. The amounts are non-interest bearing and are normally paid within the terms stated on the creditor's invoice.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

1. Summary of Significant Accounting Policies (continued)

(k) Employee Benefits

Employer superannuation contributions, annual leave and long service leave are regarded as employee benefits.

Payroll tax and worker' compensation insurance are a consequence of employing employees, but are not counted in an employee's total remuneration package. They are not employee benefits and are recognised separately as employee related expenses.

Wages, Salaries and Sick Leave

Wages and salaries due but unpaid at reporting date are recognised in the Statement of Financial Position at the current salary rates.

As sick leave is non-vesting, an expense is recognised for this leave as it is taken.

Annual Leave and Long Service Leave

Provision is made for the Board's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employees may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

Provision for employee benefits represents amounts accrued for annual leave and long service leave. The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the Board does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the Board does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement. The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

Superannuation

Employer superannuation contributions are paid to QSuper, the superannuation scheme for Queensland Government employees, at rates determined by the Treasurer on the advice of the State Actuary. Contributions are expensed in the period in which they are paid or payable. The Board's obligation is limited to its contribution to QSuper.

The QSuper scheme has defined benefit and defined contribution categories. The liability for defined benefits is held on a whole-of-Government basis and reported in those financial statements prepared pursuant to AASB 1049 Whole of Government and General Government Sector Financial Reporting.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

1. Summary of Significant Accounting Policies (continued)

(k) Employee Benefits (continued)

Key Management Personnel and Remuneration

Key management personnel and remuneration disclosures are made in accordance with section 3c of the *Financial Reporting Requirements for Queensland Government Agencies* issued by Queensland Treasury. Refer to Note 3 for the disclosures on Executive Remuneration.

The Registrar is employed by the Board on a full-time basis. However, this position is paid by the Department of Housing and Public Works (therefore, all benefits are recognised in the Department of Housing and Public Works' financial statements), with this position being reimbursed by the Board on a quarterly basis.

(l) Prepayments and Insurance

Professional Indemnity Insurance and Insurance for Directors and Officers is paid annually in advance in April each year. The pre-paid component is recorded as a current asset. Postage is also pre-paid and the credit remaining from postage unspent is recorded as a current asset.

(m) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised in the Statement of Financial Position when the Board becomes party to the contractual provisions of the financial instrument.

Classification and subsequent measurement

Financial instruments are classified and measured as follows:

- Cash and cash equivalents – held at fair value through profit and loss
- Receivables – held at amortised cost
- Payables – held at amortised cost

The Board does not enter into transactions for speculative purposes, nor for hedging. Apart from cash and cash equivalents, the Board holds no financial assets classified at fair value through profit and loss.

(n) Rounding and Comparatives

Amounts included in the financial statements are in Australian dollars and have been rounded to the nearest dollar.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

(o) Going Concern

This financial report has been prepared on a going concern basis and the Board will be able to meet its debts as and when they fall due.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

1. Summary of Significant Accounting Policies (continued)

(p) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(q) Critical Accounting Estimates and Judgements

The Board evaluates estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the entity.

(r) Unearned Revenue

Annual Renewal Fees received during April, May and June 2016 for the registration year commencing 1 July 2016 are recognised as Unearned Revenue at 30 June 2016.

(s) Interest Received

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

(t) New and Revised Accounting Standards

The Board did not voluntarily change any of its accounting policies during 2015-16.

The Board applies Australian Accounting Standards and Interpretations in accordance with their respective commencement dates. At the date of authorisation of the financial statements, the new or amended Australian Accounting Standards applicable to the Board with future commencement dates are set out below.

- AASB 9: Financial Instruments and associated Amending Standards (applicable to annual reporting periods beginning on or after 1 January 2018).

The Standard will be applicable retrospectively (subject to the provisions on hedge accounting) and includes revised requirements for the recognition, derecognition, classification and measurement of financial instruments.

Although the Board anticipates that the adoption of AASB 9 may have an impact on the Board's financial instruments, it is impracticable at this stage to provide a reasonable estimate of such impact.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

1. Summary of Significant Accounting Policies (continued)

(t) New and Revised Accounting Standards (continued)

- AASB 15: Revenue from Contracts with Customers (applicable to annual reporting periods beginning on or after 1 January 2018, as deferred by AASB 2015-8: Amendments to Australian Accounting Standards – Effective Date of AASB 15).

When effective, this Standard will replace the current accounting requirements applicable to revenue with a single, principles-based model. Except for a limited number of exceptions, including leases, the new revenue model in AASB 15 will apply to all contracts with customers as well as non-monetary exchanges between entities in the same line of business to facilitate sales to customers and potential customers.

The core principle of the Standard is that an entity will recognise revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for the goods or services. To achieve this objective, AASB 15 provides the following five-step process:

- identify the contract(s) with a customer;
- identify the performance obligations in the contract(s);
- determine the transaction price;
- allocate the transaction price to the performance obligations in the contract(s); and
- recognise revenue when (or as) the performance obligations are satisfied.

This Standard will require retrospective restatement, as well as enhanced disclosures regarding revenue.

Although the Board anticipates that the adoption of AASB 15 may have an impact on the Board's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 16: Leases (applicable to annual reporting periods beginning on or after 1 January 2019)

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117: Leases and related Interpretations. AASB 16 introduces a single lessee accounting model that eliminates the requirement for leases to be classified as operating or finance leases.

The main changes introduced by the new Standard include:

- recognition of a right-to-use asset and liability for all leases (excluding short-term leases with less than 12 months of tenure and leases relating to low-value assets);
- depreciation of right-to-use assets in line with AASB 116: Property, Plant and Equipment in profit or loss and unwinding of the liability in principal and interest components;
- additional disclosure requirements.

The transitional provisions of AASB 16 allow a lessee to either retrospectively apply the Standard to comparatives in line with AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors or recognise the cumulative effect of retrospective application as an adjustment to opening equity on the date of initial application.

Although the Board anticipates that the adoption of AASB 16 will impact the Board's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

1. Summary of Significant Accounting Policies (continued)

(t) New and Revised Accounting Standards (continued)

Impairment

In assessing impairment, management estimates the recoverable amount of each asset based on expected future cash flows and uses an interest rate to discount them. Estimation uncertainty relates to assumptions about future operating results and the determination of a suitable discount rate.

The Board reviews receivables for legal costs and penalties awarded on a case by case basis. Where there is significant doubt on the recoverability of a receivable for legal costs and penalties, the Board reviews historic receipts to form an opinion on the likelihood of recoverability.

Where an asset's carrying value exceeds its recoverable amount, an impairment loss is recorded.

Due to the nature of the Board's activities, these standard changes will not have a significant impact on the Board of Architects of Queensland's financial statements.

All other Australian Accounting Standards and Interpretations with future commencement dates are not applicable to the Board's activities.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

	2016	2015
	\$	\$
2. Fees and Other Receipts		
Application Fees	36,083	28,851
Registration Fees	20,263	16,743
Restoration and Processing Fees	6,044	3,012
Renewal Fees	430,782	414,193
Examination Fees	82,105	77,650
Total	<u>575,277</u>	<u>540,449</u>
3. Employee Expenses		
Wages	125,033	115,503
Reimbursement of Registrar's Salary and Expenses	134,801	127,686
Superannuation	14,251	13,003
Long Service Leave	3,287	4,281
Annual Leave	852	437
Other	2,718	477
Total	<u>280,942</u>	<u>261,387</u>

Key Management Personnel

	2016	2015
Number of employees including both full-time employees and part-time employees measured on a full time equivalent basis	2	2
Number of Board members paid wages during the year:	7	7

The names of current Board members are:

Prof Susan Savage (Chair)

Paul Bidwell

Bruce Medek

Richard Kirk

Miles Blucher

Gilbert Smith

Christopher Douglas

No Board members were appointed or retired during the financial year.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

3. Employee Expenses (continued)

Key Management Personnel (continued)

The following details for key management personnel include those positions that had authority and responsibility for planning, directing and controlling the activities of the Board during 2015-16.

Position	Responsibilities	Current incumbents	
		Contract classification and appointment authority	Date appointed to position (Date resigned from position)
Denis Bergin	The Registrar is responsible for managing the business requirements of the Board. This includes keeping a register of Architects.	PO6 Public Service Act 1996	June 2006
Anne Bullen	The Acting Registrar is responsible for managing the business requirements of the Board. This includes keeping a register of Architects.	AO7 Public Service Act 1996	17 August 2015 to (18 December 2015)
Gary Stirling	The Acting Registrar is responsible for managing the business requirements of the Board. This includes keeping a register of Architects.	AO7 Public Service Act 1996	1 February 2016 to (19 April 2016)

Executive Remuneration 1 July 2015 – 30 June 2016

Position	Short Term Employee Benefits		Long Term Employee Benefits	Post Employment Benefits	Termination Benefits	Total Remuneration
	Base \$	Non-Monetary Benefits \$	\$	\$	\$	\$
Registrar	104,592	-	992	10,873	-	116,457
Acting Registrar (Anne)	31,888	-	670	3,465	-	36,023
Acting Registrar (Gary)	21,369	-	449	2,719	-	24,537
Total Remuneration	157,849	-	2,111	17,057	-	177,017

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

3. Employee Expenses (continued)

Key Management Personnel (continued)

Executive Remuneration 1 July 2014 – 30 June 2015

Position	Short Term Employee Benefits		Long Term Employee Benefits	Post Employment Benefits	Termination Benefits	Total Remuneration
	Base \$	Non-Monetary Benefits \$	\$	\$	\$	\$
Registrar	113,241	-	2,159	12,770	-	128,170
Total Remuneration	113,241	-	2,159	12,770	-	128,170

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

	2016	2015
	\$	\$
4. Administrative Expenses		
Accounting	5,882	5,045
Audit Fees	6,800	6,500
Bank Charges	5,102	4,920
Accommodation Expenses	55,426	53,073
Depreciation	-	1,055
Office Expenses	23,597	23,387
Investigations, Hearings, Legals	14,092	29,786
Legislation Workshops	3,850	6,810
Office Systems (includes computer maintenance)	21,396	23,298
Online Registration	36,252	21,312
Memberships (AACCA)	23,207	27,282
Total	195,604	202,468
5. Cash and Cash Equivalents		
Cash at bank	39,651	29,722
Petty Cash	67	200
Franking Machine	-	-
QTC Investment Account	678,251	605,082
Total	717,969	635,004
6. Trade and Other Receivables		
Trade Receivables	27,900	36,423
Allowance for Impairment	(27,900)	(35,350)
Net Receivables	-	1,073
GST Receivables	9,651	9,456
Total	9,651	10,529
7. Prepayments		
Prepaid Insurance	4,456	4,490
Prepaid Rent	3,835	-
Other Prepayments	2,252	11,188
Total	10,543	15,678

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

	2016	2015
	\$	\$
8. Property, Plant and Equipment		
Computer Equipment	6,937	6,937
Accumulated Depreciation - Computer Equipment	(6,937)	(6,937)
Total	<u>-</u>	<u>-</u>
Total Property, Plant and Equipment	<u>-</u>	<u>-</u>
Movements Schedule		
Computer Equipment		
Carrying amount at 1 July	-	1,055
Acquisitions	-	-
Depreciation	-	(1,055)
Carrying amount at 30 June	<u>-</u>	<u>-</u>
9. Trade and Other Payables		
Trade Creditors	3,075	1,435
Accrued Expenses	56,945	45,629
Franking Machine	231	177
Other Payable	5,745	5,114
Total	<u>65,996</u>	<u>52,355</u>
10. Provision for Employee Benefits		
Current		
Accrued Employee Benefit		
Annual Leave Payable	7,961	7,109
Long Service Leave Payable	42,124	39,919
Total	<u>50,085</u>	<u>47,028</u>
Non-Current		
Accrued Employee Benefit		
Annual Leave Payable	-	-
Long Service Leave Payable	1,082	-
Total	<u>1,082</u>	<u>-</u>
Analysis of Provisions		
Opening Balance at 1 July	47,028	42,310
Additional provisions raised during the year	13,120	13,339
Amounts Used	(8,981)	(8,621)
Balance at 30 June 2016	<u>51,167</u>	<u>47,028</u>

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

	2016	2015
	\$	\$
11. Reconciliation of Operating Result to Net Cash from Operating Activities		
Operating Result	36,577	9,366
Depreciation	-	1,055
Changes in Assets and Liabilities		
Decrease (increase) in Receivables	878	8,802
Decrease (increase) in Prepayments	5,135	3,502
Increase (decrease) in Trade & Other Payables	13,642	6,464
Increase (decrease) in Unearned Revenue	22,594	16,590
Increase (decrease) in Accrued Employee Benefits	4,139	(2,135)
Net cash from operating activities	<u>82,965</u>	<u>43,644</u>

12. Contingent Assets and Liabilities

There are no contingent assets or liabilities at balance date.

13. Events Occurring after Reporting Date

There are no events occurring after the balance date that materially affect the financial statements at 30 June 2016.

14. Commitments for Expenditure

The Board had no capital commitments of a material nature at 30 June 2016.

The Board leases a premise at The Mansions, 40 George Street, Brisbane. The Board has a rolling monthly lease with rent payable monthly in advance.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

15. Financial Risk Management

Categorisation of Financial Instruments

The Board's financial instruments consist mainly of deposits with financial institutions, receivables and payables.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

Category	Note	2016	2015
		\$	\$
Financial assets			
Cash and cash equivalents	5	717,969	635,004
Receivables	6	9,651	10,529
Total		<u>727,620</u>	<u>645,533</u>
Financial liabilities			
Financial liabilities measured at amortised cost:			
Payables	9	65,996	52,355
Total		<u>65,996</u>	<u>52,355</u>

Risk Management Strategy

The Board's overall risk management strategy is designed to meet its financial targets, whilst minimising potential effects on financial performance. Risk management policies are approved and reviewed by the Board on a regular basis. These include the credit risk policies and future cash flow requirements.

Specific Financial Risk Exposures and Management

The main risks the Board is exposed to through its financial instruments are credit risk, liquidity risk and interest rate risk.

(a) Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the Board. The maximum exposure to credit risk at balance date in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any allowances for impairment.

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

15. Financial Risk Management (continued)

Categorisation of Financial Instruments (continued)

The following table represents the Board's maximum exposure to credit risk based on contractual amounts net of any allowances:

Maximum Exposure to Credit Risk	2016	2015
Financial Assets	\$	\$
Receivables	9,651	10,529
Total	9,651	10,529

No collateral is held as security and no credit enhancements relate to financial assets held by the Board.

The Board manages credit risk through the use of a credit management strategy. This strategy aims to reduce the exposure to credit default by ensuring that the Board invests in secure assets, and monitors all funds owed on a timely basis. Exposure to credit risk is monitored on an ongoing basis.

No financial assets and financial liabilities have been offset and presented net in the Statement of Financial Position.

The method for calculating any allowance for impairment is based on past experience, current and expected changes in economic conditions and changes in client credit ratings.

Impairment loss expense on trade receivables for the current year is nil. There have been no court orders requiring repayment during the 2016 year.

The Board has impaired all assets that are past due. Ageing of impaired financial assets is disclosed in the following tables:

Individually Impaired Financial Assets					
2016	Overdue				Total
	Less than 30 days	30 days +	60 days +	90 days +	
	\$	\$	\$	\$	\$
Financial Assets					
Trade Receivables	-	-	-	27,900	27,900
Allowance for Impairment	-	-	-	(27,900)	(27,900)
	-	-	-	-	-

Individually Impaired Financial Assets					
2015	Overdue				Total
	Less than 30 days	30 days +	60 days +	90 days +	
	\$	\$	\$	\$	\$
Financial Assets					
Trade Receivables	-	-	-	33,803	33,803
Allowance for Impairment	-	-	-	(32,730)	(32,730)
	-	-	-	1,073	1,073

QAO -
certified statements

BOARD OF ARCHITECTS OF QUEENSLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

15. Financial Risk Management (Continued)

Categorisation of Financial Instruments (continued)

Movements in the Allowance for Impairment

	2016	2015
	\$	\$
Balance at 1 July	35,350	35,350
Increase / (decrease) in allowance recognised in operating result	(7,450)	-
Balance at 30 June	27,900	35,350

(b) Liquidity risk

The Board manages liquidity risk through the use of a liquidity management strategy. This strategy aims to reduce the exposure to liquidity risk by ensuring the Board has sufficient funds available to meet employee and supplier obligations at all times. This is achieved by ensuring that minimum levels of cash are held within the various bank accounts so as to match the expected duration of the various employee and supplier liabilities.

The following tables sets out the liquidity risk of financial liabilities held by the Board. It represents the contractual maturity of financial liabilities, calculated based on cash flows relating to the payment of the principal amount outstanding at balance date.

	2016	2015
	\$	\$
Financial liabilities		
Payables		
Less than 1 year	65,996	52,355
Total	65,996	52,355
Total financial liabilities		
Less than 1 year	65,996	52,355
Total	65,996	52,355

No Receivables recognised in the financial statements were overdue at 30 June 2016.

(c) Interest rate risk

Exposure to interest rate risk arises on cash and cash equivalents. A 1 % increase/decrease in current interest rates will result in a \$7,180 increase/decrease in profit and equity respectively.

(d) Fair value

Cash, cash equivalents, receivables and payables are short-term in nature and their carrying value approximating their fair values so are not disclosed separately. Fair values are those amounts at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

CERTIFICATE OF THE BOARD OF ARCHITECTS OF QUEENSLAND

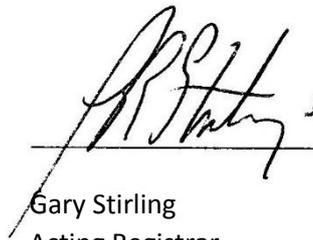
These general purpose financial statements have been prepared pursuant to section 62(1) of the *Financial Accountability Act 2009* (the Act), section 43 of the *Financial and Performance Management Standard 2009* and other prescribed requirements.

In accordance with section 62(1)(b) of the Act we certify that in our opinion:

- a) The prescribed requirements for establishing and keeping the accounts have been complied with in all material respects; and
- b) The statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards, of the transactions of The Board of Architects of Queensland for the financial year ended 30 June 2016 and of the financial position of the Board at the end of that year.
- c) These assertions are based on an appropriate system of internal controls of risk management processes being effective, in all material respects, with respect to financial reporting throughout the reporting period.



Professor Susan M Savage
Chairperson



Gary Stirling
Acting Registrar

Dated this 25th day of August, 2016.